

SAMPLE PARTNERSHIP CALENDAR: GRADES K-12

<p>AUGUST</p> <ul style="list-style-type: none"> ▪ Create a partnership letter(s), brochure or newsletter. Possible topics: <ul style="list-style-type: none"> • Why partner? • What school event(s) need partnerships? • When does your school event happen? • How do partnerships benefit the school, students, families, business and community? ▪ Include partnership letter(s) (signed), brochure or newsletter within back-to-school packets. ▪ Review school needs and find out partner needs/interest to identify possible partners. 	<p>SEPTEMBER</p> <ul style="list-style-type: none"> ▪ Create a compelling story about your school with demographics, successes, history, etc. ▪ Create a schedule to invite partners to visit classrooms (in person or virtually), host career fairs and/or provide industry tours. ▪ Create a plan to begin incorporating an apprenticeship, mentorship and/or internship program.
<p>OCTOBER</p> <ul style="list-style-type: none"> ▪ Create partnership development/ agreement(s) calendar of activities. ▪ Have faculty, student, parent and community discussions to host a Beating the Odds Summit over the summer. 	<p>NOVEMBER</p> <ul style="list-style-type: none"> ▪ Ask partners to visit classrooms (in person or virtually) as guest speakers, host career fairs, judge academic competitions and/or provide industry tours. ▪ Have students create thank-you notes or posters.
<p>DECEMBER</p> <ul style="list-style-type: none"> ▪ Invite partners to visit classrooms for holiday parties. ▪ Invite students to partners' holiday parties to showcase different talents. 	<p>JANUARY</p> <ul style="list-style-type: none"> ▪ Update partnership schedule and begin scheduling partners to visit classrooms. ▪ Register to host a Beating the Odds Summit event in your community.

<p>FEBRUARY</p> <ul style="list-style-type: none"> ▪ Ask partners to support a school-based project such as STEM Fair, History Day, Art Fair and/or academic competition. ▪ Celebrate National Discover Languages Month. Host a World Languages Fair. ▪ Participate in Language Advocacy Day. 	<p>MARCH</p> <ul style="list-style-type: none"> ▪ Display items from partnerships formed during school assemblies, parent-teacher conferences, and business advisory council or business and community events. ▪ Participate in National Foreign Language Week.
<p>APRIL OR MAY</p> <ul style="list-style-type: none"> ▪ Invite partners to visit classrooms for holiday parties. ▪ Hold a partnership appreciation activity. ▪ Celebrate National Financial Literacy Month. Host a Shark Tank Business Fair for students to showcase a business plan and have business leaders serve as judges. ▪ Host a mini graduation ceremony to celebrate students' advancement to the next grade level. Invite partners to attend and show support. ▪ Ask partners to meet with senior groups for successful transitions presentation(s). ▪ Evaluate partnership status and assess progress. ▪ Begin plans for following school year – so partnership can begin in September. 	
<p>JUNE</p> <ul style="list-style-type: none"> ▪ Host a Beating the Odds Summit. ▪ Report out partnership progress and successes. Celebrate! ▪ Include partners in end-of-year activities. 	<p>JULY</p> <ul style="list-style-type: none"> ▪ Host a community-wide lunch and learn. Ask partners to speak with fellow business and community members on their experiences partnering with your school or district to recruit new partnerships.

Source: [Toolkit for Building Partnerships between Schools and Businesses or Organizations across South Washington County Schools](#)